Medical File Contents

Purpose: (Optional) To summarize the contents of the patient's medical file by indicating the date and type of visit made by the patient to the clinical center.

When: After every patient visit to the clinical center and at the end of an allowable time window for a required data collection visit that is missed.

By whom: Clinic coordinator.

Instructions: Record the date of each visit in the order of their occurrence. If the visit is not a scheduled SOCA visit, write "N" for the visit ID code. For any scheduled SOCA visit that is not completed within the allowable time limits (ie, a missed visit), record the visit ID code and write "missed" in the date field. This form is filed at the beginning of the patient's folder.

A. Clinic and patient identification

1. Clinic ID code: ___ ___ ___ ___

2. Patient ID#: ___ ___ ___ ___

3. Patient name code: ___ ___ ___ ___ ___

B. Visit ID codes and visit dates

	Visit ID	Date (day-month-year)
4.	___ ___ ___	___ ___ - ___ ___ - ___ ___
5.	___ ___ ___	___ ___ - ___ ___ - ___ ___
6.	___ ___ ___	___ ___ - ___ ___ - ___ ___
7.	___ ___ ___	___ ___ - ___ ___ - ___ ___
8.	___ ___ ___	___ ___ - ___ ___ - ___ ___
9.	___ ___ ___	___ ___ - ___ ___ - ___ ___
10.	___ ___ ___	___ ___ - ___ ___ - ___ ___
11.	___ ___ ___	___ ___ - ___ ___ - ___ ___
12.	___ ___ ___	___ ___ - ___ ___ - ___ ___
13.	___ ___ ___	___ ___ - ___ ___ - ___ ___
14.	___ ___ ___	___ ___ - ___ ___ - ___ ___
15.	___ ___ ___	___ ___ - ___ ___ - ___ ___
16.	___ ___ ___	___ ___ - ___ ___ - ___ ___
17.	___ ___ ___	___ ___ - ___ ___ - ___ ___
18.	___ ___ ___	___ ___ - ___ ___ - ___ ___

	Visit ID	Date (day-month-year)
19.	___ ___ ___	___ ___ - ___ ___ - ___ ___
20.	___ ___ ___	___ ___ - ___ ___ - ___ ___
21.	___ ___ ___	___ ___ - ___ ___ - ___ ___
22.	___ ___ ___	___ ___ - ___ ___ - ___ ___
23.	___ ___ ___	___ ___ - ___ ___ - ___ ___
24.	___ ___ ___	___ ___ - ___ ___ - ___ ___
25.	___ ___ ___	___ ___ - ___ ___ - ___ ___
26.	___ ___ ___	___ ___ - ___ ___ - ___ ___
27.	___ ___ ___	___ ___ - ___ ___ - ___ ___
28.	___ ___ ___	___ ___ - ___ ___ - ___ ___
29.	___ ___ ___	___ ___ - ___ ___ - ___ ___
30.	___ ___ ___	___ ___ - ___ ___ - ___ ___
31.	___ ___ ___	___ ___ - ___ ___ - ___ ___
32.	___ ___ ___	___ ___ - ___ ___ - ___ ___
33.	___ ___ ___	___ ___ - ___ ___ - ___ ___
34.	___ ___ ___	___ ___ - ___ ___ - ___ ___
35.	___ ___ ___	___ ___ - ___ ___ - ___ ___
36.	___ ___ ___	___ ___ - ___ ___ - ___ ___
37.	___ ___ ___	___ ___ - ___ ___ - ___ ___
38.	___ ___ ___	___ ___ - ___ ___ - ___ ___